



EXAMPLE Reporting and Tracking Form

(NOTE: None of your business or customer information will be shared)

Business Name: EXAMPLE COMPANY INC
 Certified Commercial Nutrient Handler Name: BEST EMPLOYEE
 Nutrient Management Certification #: 1111
 Address: 123 LAWN EXPERT LN
 City, State, Zip: DOVER, DE 19901
 Phone: (111) 111-1111 E-mail: BESTEMPLOYEE@EXAMPLE.COM

Total Number of Customers your company provided fertilization services for in 2015: 100

Total Lawn Area (in 1,000 ft²) of your customers in 2015: 2,000

Total Number of New Customers Gained in 2015: 15

Total Number of Soil Tests Performed in 2015: 26

Commented [M1]: HINT: This should just be the total area of lawn for all your customers combined. That's it - This is NOT the total area of N application! We just want to know the total area of lawn that your customers have. REMEMBER, this is in 1,000 sq ft so take your total area and divide by 1,000.

Commented [M2]: To be Livable Lawns certified, each lawn must be soil tested at least once every 3 years.

Application number (1, 2, etc.)	Month(s) in which application was made	Total lbs Nitrogen applied	Total area of N application (in 1000 ft ²)	Total lbs Phosphorus applied	Total area of P application (in 1000 ft ²)	Explanation if application varies from recommended timing
1	March/April	150	800	22	11	
2	May/June*	350	1,200			
3	August/Sept	777	800			
4	Oct/Nov	1555	1,200	55	77	
TOTALS:		2,832		77		

Commented [M3]: Make sure to only apply fertilizer during the approved Livable Lawns schedule:

March/April/May/up to June 15 = MAXIMUM TOTAL of 0.5 lb/1000 ft²

Starting August 15/September/October/November = MAXIMUM TOTAL of 2.5 lb/1000 ft²

***Summer application restrictions:** Livable Lawns prohibits fertilizer application on cool season grass lawns between June 16 and August 14.

****Cold weather application restrictions:** Fertilizer application is prohibited between December 7 and February 15 and on snow and frozen ground.

Mail completed application form to DNLA at PO Box 897, Hockessin DE 19707. Contact DNLA at 888-448-1203 or at info@dnlaonline.org.